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Memorandum

TO : Registrar/TR

DATE: 28 February 1964

FROM : Chief, External Training Branch, RS/TR

SUBJECT: Weekly Activities Report No. 8
24 February - 28 February 1964

1. Now that the rush for enrollment at local universities has passed, we have started processing requests for summer institutes. In previous years OSI usually led the way; now OCS is first on the list. OCS requests are for the University of Michigan summer scientific institutes beginning in July and August. Although the budget picture for Fiscal Year 1965 is still vague, we have to advance the tuition money now to ensure their enrollment.

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2. As a result of the new FPO Defense contacts, I met with [REDACTED] CCS, to review all arrangements for enrollment of students (under cover) in external programs. Although [REDACTED] doesn't relish the enrollment chore, he will, for a trial period, make all arrangements with the exception of travel. We both realize that it may be necessary to return to the old system, i.e., CCS forwarding the official papers and ETB reserving spaces.

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We presently have four FE priority requests for language training at the Defense Language Institute West Coast location. The requirements are for popular March and April classes. The Central Cover Staff does not contact the DLI directly as we have done, but sends official memoranda through Defense channels. I don't question their system; however, I am afraid it is not flexible enough to handle these last minute requirements. It is not a question of "fish or cut bait" but simply finding a solution satisfactory to both of us.

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3. [REDACTED] OL, will attend the Army Management Course beginning 8 March 1964.

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EXCLUDED FROM AUTOMATIC
downgrading and
declassification

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4. We are presently enrolling the following people in full-time language programs:

| Name | Office | Location | Language |
|------|--------|----------|----------|
|------|--------|----------|----------|

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5. In the near future, [redacted] will be assigned overseas. It is anticipated that the Office of Communications will designate [redacted] as the Training Officer.

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6. [redacted] did not go on TDY and therefore wishes to attend the Executive Leadership Institute beginning 9 March 1964. Our candidate for this program is [redacted] contacted the Course Coordinator and was told we could still get another space. The program will be given again on 8 June. [redacted] is taking the requirement to Colonel White.

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